

Form 'A'
Form of application for seeking information
(See rule 3)

I.D. No. _____
(For official use)

To
The Competent authority,
.....
.....

1. Name of the Applicant :

2. Address :

3. Particulars of Information:

(a) Concerned Department :

(b) Particulars of information required:

i. Details of information required:

ii. Period for which information asked for:

iii. Other details :

4. I state that the information sought does not fall within the restrictions contained in Section 8 of the Act and to the best of my knowledge it pertains to your office.

5. A fee of Rs. _____ has been deposited in the office of the Competent authority vide Treasury Challan No. _____ dated _____.

Place: _____

Date: _____

Signature of Applicant

E-mail address, if any.....

Tel. No. (Office).....

(Residence).....

Note:- (i) Reasonable assistance can be provided by the Competent authority in filling up the Form A.

(ii) Please ensure that the Form A is complete in all respect and there is no ambiguity in providing the details of information required.