

**FORM A**

(See rule 3(l))

**Application form for obtaining Information**

**I.D. No.**

**(For office use)**

To  
The Public Information Officer  
(Department/Office)

1. Name of the applicant
2. Full Address
3. Particulars of Information required (in brief) :

4. I, hereby, state that the information sought is not covered under the categories which are exempted from disclosure of information under section 8 or under section 9 of the Right to Information Act, 2005 and to the best of my knowledge, it is pertaining to your Department/office.

5. \*(1) I have paid the fees Rs. \_\_\_\_\_ in words rupees  
on dt. \_\_\_\_\_

vide receipt no. \_\_\_\_\_ in the Department/office of  
\_\_\_\_\_

\*(2) I enclose herewith Demand draft/Pay order No. \_\_\_\_\_ Dt.  
\_\_\_\_\_ drawn in favour of \_\_\_\_\_ Officer,  
issued by \_\_\_\_\_ Bank towards the fees payable.

\*(3) Non-judicial stamp of Rs. \_\_\_\_\_ is affixed on this  
application.

\*(4) I belong to B.P.L. family. Xerox copy of my card/required Certificate is  
enclosed herewith.

Place :

Signature of the applicant :

Date :

e-mail address, if any :

Telephone No. (Office) :

(Residence) :

Full address of correspondence :

N.B. Person belonging to B.P.L. family need not pay any type of fees.

\* Strike out whichever is not applicable.