APPLICATION FORMAT
FOR INFORMATION UNDER RTI ACT 2005

To

The Public Information Officer / Asstt. Public Information Officer

1. Full Name of the Applicant (in capital letters) _______________________________

2. Father’s/Husband Name (in capital letters) _______________________________

3. Complete address          _____________________________

                          __________________________________________

                          Pin code_____________________________

4. Telephone No.     Office ________   Res.____________  Mobile ______________

5. Whether belong to BPL category (if yes, please attach a copy of the BPL/Antyodaya ration card (please tick) Yes ___No____ to claim waiver of the application fee)

6. Details of Application Fee/Addl. Fee:-
   (Application Fee - ₹ 10/-; Addl. Fee - @ ₹ 2/- per page for A-4 size paper created or copied, by Cash, DD/BC/IPO to be drawn in favour of ‘concerned department / corporation / institutions’ payable at the office where application is submitted)

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<th>Cash Receipt/ DD/Bankers cheque / IPO No.</th>
<th>Date</th>
<th>Name of the issuing Bank/Authority</th>
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7. Particulars of information required (please enclose separate sheet, if required, indicating specific details of information required and the preferred medium i.e. inspection, photocopy, softcopy, etc.)

   __________________________________________
   __________________________________________
   __________________________________________
   __________________________________________

DECLARATION

I state that the information sought does not fall within the restriction contained in Section 8 & 9 of the RTI Act and to the best of my knowledge it pertains to your office.

Place:___________
Date :___________