Form 'A'
[See Section 6 (1)]
Form of Application for seeking information
Under the Right to Information Act - 2005

To,
The competent Authority,

........................................
........................................

1. Name of the Applicant : 
2. Address : 
3. particulars of information-
   concerned department :

   Particulars of information required :
   i. Details of information required :
   ii. Period for which information asked for :
   iii. Other details :
4. I state that the information sought does not fall within the restrictions contained in
   section ........................................ of the Act and to the best of my Knowledge
   it pertains to your office .
5. A fee of Rs........... has been deposited in the office of the competent authority vide
   No............ dated .............

Place :
Date :

Signature of the Applicant
E.mail address, if any: Tel. No. (office ).............
( Residence ).............

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Note :- (i) Reasonable assistance can be provided by the competent authority in filling up the Form A.
(ii) Please ensure that the Form A is complete in all respect and there is no ambiguity in providing the
details of information requires.